

WELCOME TO THE CITY OF HATTON!

We would like you to take a few moments and look through these information sheets and keep it handy for future reference. This information is on your city government. It also contains names and numbers useful to you for the various organizations in our community.

We hope you and your family enjoy your new home. If there are any further questions, feel free to call any person listed.

CITY OFFICIALS

MAYOR AND COUNCIL MEMBERS

Mayor:	Stuart Letcher	701-766-0640
President:	Bernie Johnson Portfolio: Streets	701-367-0675
Council Member:	Scott Phipps Portfolio: Garbage	218-791-5085
Council Member:	Matthew Kempel Portfolio: Police	701-370-9543
Council Member:	Darrin Carlson Portfolio: Pool	218-791-3247
Council Member:	Mark Duncan Portfolio: Beautification	543-3947
Council Member:	Ben Naastad Portfolio: Streets	701-361-0350

The council meetings are held the 1st Tuesday of each month at 6:00 PM at the City Office. Unless otherwise stated.

CITY DEPARTMENTS

CITY OFFICE – 543-3243

The city office is located at 405 Railroad Avenue. All council meetings and municipal court are held here. Office Hours: Monday 8-Noon, Wednesday 9-5, Friday 9-5, or unless otherwise stated. Closed Tuesdays & Thursdays.

POLICE DEPARTMENT - EMERGENCY 911, all other police calls Traill County Sheriff Department 701-636-4510
Traill County Sheriff: Steve Hunt
Hatton Deputy: Jonathan Folena

WATER, SEWER AND STREET MAINTENANCE DEPARTMENT – 701-430-0454
Steve Gylten, Public Works Supervisor

CALL BEFORE YOU DIG - 811

Please call this number 48 hours before you plan to do any building, landscaping, digging for fence posts, etc. They will locate all utility lines in your yard.

CITY ASSESSOR – Kayla Knudson

PLANNING AND ZONING COMMISSION

David Vold: 543-3799

Steve Gylten: 701-430-0454

CITY WEBSITE – www.hattonnd.com

GENERAL INFORMATION

GARBAGE DAY: Every Tuesday. The garbage must be placed in the containers provided by the City. Any trash lying outside of the garbage tote will not be picked up. All containers and garbage totes must be stored away from the curb side and off of the street until garbage day. A recycle dumpster is located by the maintenance department at the city office for corrugated cardboard and newspaper. Recycles are collected the first Monday of each month unless otherwise noted on your utility bill. If a Holiday Falls on the first Monday of the month, Recycles and Trash Pickup will be one day later in that week. Commercial Trash pickup is Wednesday of each week.

UTILITY BILLING: Utilities include Water, Meter Rent, Trash and Recycles, Sewer, Sewer Line, Sewer re-line and Mosquito Control.

All utility billings are due by the **25th** of each month. All payments received after the 10th of the month will be considered delinquent and will be assessed a \$10.00 late fee. On or about the 11th of each month those billings that are not **paid in full** will be subject to a shut off notification that will be mailed requesting payment in full. On or about the 26th through of the month all unpaid utility bill accounts will be subject to water “shut off”. **There will be no carry over into the next billing cycle and no partial payments are accepted.**

If your payment is not received by the time indicated in the delinquent notification and your water service is disconnected, you will be required to pay (**cash only**) a non-refundable **\$50.00** reconnection fee **and** the total amount due indicated on the shut off notification **in full** prior to your services being reinstated. Services will not be reinstated after business hours.

For your convenience a drop box is located on the outside of the city hall where payments may be deposited. Our water is supplied by a pipeline hooked up to Grand Forks Water Supply. Hatton’s rate per 1,000 gallon is subject to change as Grand Forks rates change.

SIREN – The City of Hatton’s siren sounds at Noon and at 10:00 PM every day.

CURFEW – The City’s Curfew Ordinance is year round. Anyone under the age of 18 must be off the streets by 10:00 PM (at the sound of siren).

SNOW REMOVAL POLICY – During the winter months we ask that you do not park on the streets. If the streets need to be plowed and there are cars parked on the streets they will be ticketed.

JUNK ORDINANCE #236

The City of Hatton has adopted an ordinance pertaining to storage of junk, building materials and other items and the disposal of such items. This ordinance is strictly enforced. For information regarding the ordinance stop in at the city office or go to the city website.

PETS

We require that all of your pets are registered and receive a license tag from the city office. We also require an updated health certificate from your veterinarian. The license is free with a notification of an updated Rabies Vaccination.. Pets must be leashed or in an enclosed area as they are not to roam free. Any dog that habitually barks, yelps or howls is a public nuisance. Please keep your animals quiet at all times.

BUILDING PERMITS

The city requires building permits. Please contact the city office to see if your project requires one.

XCEL ENERGY

New customer: Call 1-800-481-4700

MIDCONTINENT CABLE

New Customer: Call 1-800-888-1300.

TRAILL COUNTY AUDITOR’S OFFICE: _____ Glenda Haugen: 701-636-4458

We hope we have answered most of your questions. Feel free to attend any of the city meetings as your thoughts and comments are welcome. Hatton is a city with its own ordinances and laws to follow. If there are any questions, please feel free to contact anyone listed above or the city office during working hours.

Once again, welcome to Hatton!

Single SortSM Residential Recycling

Place your recycling cart in the same location as your garbage cart. Collection is once per month, the 1st Monday of each month. All recycling must be placed inside your cart.

You simply put all your recyclable materials into the same green can... And we do the separating for you!

YES

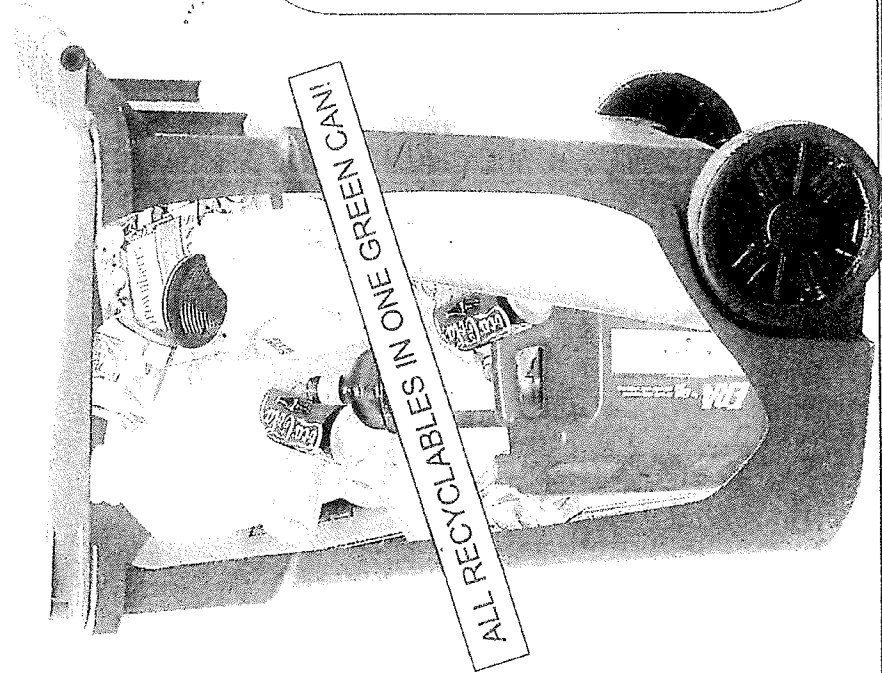
- Glass bottles and jars
- Metal beverage and food cans
- Plastic bottles with narrow necks
- Paper from news, magazines, junk mail. Dry non-coated food paper cardboard, small flat pieces of corrugated cardboard box material.

Together-loose-mixed
Inside Single SortSM cart



NO

- Garbage, food waste, diapers, paper plates
- Meat or dairy plastic or paper packaging
- Wax or plastic wrap or bags
- Freezer food packaging
- Plastic deli, product or take-out packaging or utensils
- Plastic bags or wrapping film
- Formed or pellet Styrofoam packaging
- Window glass, ceramics or dishware, mirrors, light bulbs



WASTE MANAGEMENT

800 / 777-8408

City of Hatton
405 Railroad Ave
PO Box 270
Hatton, ND 58240
(Ph) 701-543-3243
(Fax) 701-543-3784

UTILITY SERVICE APPLICATION

NAME:

DATE:

PROPERTY SERVICE ADDRESS:

MAILING ADDRESS:

TELEPHONE:

CELL PHONE:

EMPLOYER:

OCCUPATION:

ADDRESS:

TELEPHONE:

WATER TURNED ON DATE :

The following information is requested by the Federal Government in order to monitor compliance with applicable Federal Civil Rights Laws. You are not required to furnish this information, but are encouraged to do so. The law stated that a provider of services may neither discriminate on the basis of this information, nor on whether you chose to furnish it. However, if you chose not to furnish it, under Federal regulations the provider of services is required to note race, ethnicity, and sex on the basis of visual observation or surname.

Ethnicity (Mark one)	Race (Mark one)
<input type="checkbox"/> Not Hispanic or Latino <input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacifica Islander
Sex: <input type="checkbox"/> Female <input type="checkbox"/> Male	

The undersigned, in consideration of the connection to the water supply system of the City of Hatton and of the furnishing and supplying of water, waste collection, and sewer services for the premises described as does hereby promise and agree to and with the City of Hatton, North Dakota, that he/she will pay all charges for utilities used and services rendered in or on the said described premises, in accordance with the amounts shown by the water meter and at the time specified in the water bills as rendered. The undersigned is responsible for all utilities and accepts and agrees to abide by all provisions, conditions, requirements, and regulations as outlined in the ordinances of the City of Hatton regarding utility service and collection of same, as such ordinances now exist and as from time to time are amended.

The undersigned further agrees that this agreement shall remain in effect and shall be binding until termination of services and the undersigned agrees to pay for all services until the final reading of water meter and the final water bill.

The undersigned further agrees to provide payment, upon application request, a non-refundable \$25.00 water services application fee and \$100.00 deposit fee, for a total of \$125.00.

Signature _____

Date _____

CITY OF HATTON

PO BOX 270
HATTON, ND 58240

701-543-3243

DIRECT PAYMENT APPLICATION

I authorize the CITY OF HATTON to initiate electronic debit entries to my _____ Checking Account (or) _____ Savings Account for payment of my utility bill.

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. This authority will remain in effect until I have cancelled it in writing.

Customer Name

Service Address

Account

Phone

Signature

Date

Financial Institution (Please Print)

Financial Institution Routing Number

Financial Institution Account Number

Financial Institution City and State

Please include a voided check.